

Due Regard Record

Name of policy or activity: Housing Improvements and Service Enhancements Fund 2014/15

What this record is for: By law the Council must, in the course of its service delivery and decision making, think about and see if it can eliminate unlawful discrimination, advance equality of opportunity, and foster good relations. This active consideration is known as, 'paying due regard', and it must be recorded as evidence. We pay due regard by undertaking equality analysis and using what we learn through this analysis in our service delivery and decision making. The purpose of this form is as a log of evidence of due regard.

When do I use this record? Every time you complete equality analysis on a policy or activity this record must be updated. Due regard must be paid, and therefore equality analysis undertaken, at 'formative stages' of policies and activities including proposed changes to or withdrawal of services. This record must be included as an appendix to any report to decision making bodies. Agenda Planning Groups will not accept any report which does not include evidence of due regard being paid via completion of an Equality Analysis Report.

How do I use this record: When you next undertake equality analysis open a Due Regard Record. Use it to record a summary of your analysis, including the reason for the analysis, the evidence considered, what the evidence told you about the protected groups, and the key findings from the analysis. This will be key information from Steps 1-7 of the Equality Analysis process set out in the Toolkit, and your Equality Analysis Report. This Due Regard Record is Step 8 of that process.

Date / Name	Summary of equality analysis
6.1.14 Alan Hall	<p>Regard has been had to the existing Equality Impact Assessments relating to the different functions within the Housing Service covered by the different proposals.</p> <p>The proposal relating to the Front Door Fire Safety Replacement Programme is considered to be beneficial to disabled and older tenants and leaseholders living within blocks of Council flats, since the additional fire protection may give more time for such residents who are unable to escape from their flats in the event of a fire to be rescued.</p> <p>The proposal relating to the Oakwood Hill Environmental Improvement Scheme is considered to be beneficial to disabled and older residents and visitors on the estate, since the proposed scheme will improve the footpaths on the estate, reducing the risk of trip and other hazards.</p>

	<p>The proposal relating to the refurbishment of the communal kitchens, and the provision of electric mobility scooter stores, at the Council's sheltered housing schemes is considered to be beneficial to older, and particularly older disabled, tenants living in sheltered housing. The former will assist with the facilitation of social activities for older residents; the latter will enable older disabled tenants with mobility scooters to store them in a safe and accessible environment, thereby encouraging and enabling disabled residents to improve their quality of life.</p> <p>The proposal to continue funding VAEF to provide the Garden Maintenance Scheme for Older and Vulnerable Tenants is considered to be beneficial to disabled and older tenants, since the Scheme will assist such tenants to have their gardens properly maintained, thereby enabling them to continue to live in their own home for longer and avoiding any hazards arising as a result of the tenants attempting to undertake the work themselves.</p> <p>The proposal to install Wi-Fi at Norway House is not considered to have any effect on residents within the protected characteristics.</p> <p>The proposal to undertake an Initial Feasibility Study for a Chalet Replacement Scheme at Norway House may be beneficial to disabled residents, if any resultant scheme is able to result in improved access and facilities for disabled residents, which will form part of the Consultants Brief.</p>
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